

NORTH HILL PARISH COUNCIL

Chairman: Mary Budge

MINUTES OF THE COUNCIL MEETING HELD ON 6th NOVEMBER 2023

Present:

- Councillor Mary Budge – Chairman
- Councillor Richard Randall – Vice Chairman
- Councillor Hayley Budge
- Councillor David Daniells
- Councillor Ralph Hudson
- Councillor Brian Ruby
- Councillor Steven Sandercock
- Councillor Mervyn Stephens

In attendance:

- Mrs L Batten (Parish Clerk)
- Three members of the public were in attendance.

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. To receive apologies:

To receive apologies – Councillor Adrian Parsons, Councillor Courtney Walters, apologies received by all.

2. Code of Conduct:

- a) To receive declarations – None.
- b) To grant dispensations – None.

3. Public Session Suspension of Standing Orders for Members of the Public to speak:

Resolved That Standing Orders were suspended and item’s 7.1 and 7.2 were brought forward to allow discussions with members of the public to take place.

Item 7.1 – PCSC Dodd attended to report on the Community Speed Watch as requested. PCSO Dodd reported that four or more members of the public were required to register and complete the online training. Once this had taken place, further on site training was given at the previously agreed location of Congdon’s Shop. Cllr R. Randall and Cllr H. Budge had both completed their online training to date with Cllr H. Budge being the lead. PCSO Dodd reported that there was currently a minimal amount of required equipment available therefore it was possible that equipment would need to be shared with Bray Shop CSW group. He reported that it was also possible to merge with Bray Shop group if needed. PCSO Dodd confirmed that following implementation of the group actively being on site with the speed enforcing gun, there would be a drop in speeding motorists. He also confirmed that a letter could be sent to the owners of the vehicles if they were caught speeding. Cllr H. Budge asked about the possibility of PCSO Dodd attending Coads Green School, following a brief discussion it was agreed that Cllr H. Budge would speak with the school to discuss this option further. One member of the public asked what happened when the 30mph speed limit was still considered too fast as was the case on one road in North Hill, the meeting were informed that a

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20mph speed limit in North Hill was still being considered. The Chairman confirmed that the recently purchased speed advisory camera could be moved if required to address this. The Council thanked PCSO Dodd for his time.

PCSO Dodd and Cllr S. Sandercock left the room.

Item 7.2 – Alan from Duchy Defibrillators attended the meeting to demonstrate the defibrillator as requested. One member of the public, Jane Terry, present at the meeting reported that there was currently one defibrillator in North Hill, purchased from Community Heartbeat Trust and that she successfully maintained this. Jane reported that this had already been deployed this year and the current system in place worked well in North Hill. Duchy defibrillators had a total of two hundred and fifty six defibrillators in Cornwall and could offer a supply or a supply and maintain package. With the supply only package the Parish Council would be responsible for installation, the maintenance and purchase of any additional pads following use also registration on the circuit. With the full package the maintenance, circuit updates and installation would be managed by Duchy Defibrillators. North Hill Parish Council would only be responsible for sourcing an appropriate location. The full package would also include a ninety minute training session.

The supply only package was £1475.00 plus VAT, the full package was £2600.00 plus VAT. The annual maintenance check was £190.00 plus VAT.

Cllr S. Sandercock returned to the room.

A discussion took place regarding the right package to purchase. Alan pointed out that under the supply only package the Council would be responsible for locating the device once it had been deployed for use which had been problematic in the past in some cases. Under the full package, Duchy Defibrillators were responsible for this. The requirement for a guardian was also discussed alongside whether a locked or unlocked cabinet was deemed more suitable. Alan confirmed that the electrical cost of running the heated cabinet was a couple of pence a day. The heater would not kick in until the temperature dropped below 3 degrees. Alan also pointed out that defibrillators were now used for a variety of situations as a precautionary measure and not just for cardiac arrest.

Resolved That the full supply and maintain package would be purchased. The clerk would create fifteen flyers to post to the properties most appropriately located in Bathpool to house the defibrillator. These flyers were for a request for a member of the Bathpool community to house the defibrillator and cabinet. Once an appropriate location had been sourced Duchy Defibrillators would be contacted for installation. The clerk would contact “defibrgrant” from The Department of Health and Social Care to apply for further potential funding of the defibrillator to top up the funds already raised and donated by Bathpool residents and the funds being supplied by the Parish Council.

The Parish Council thanked Alan for his time and he left the room.

One member of the public, Jane Terry requested a brief discussion regarding the path through the Churchyard in North Hill on behalf of the working group. Jane confirmed that overall the Churchyard was the responsibility of Cornwall Council however discussion had taken place with Cornwall Council and a site visit from the environment officer had taken place. All were in agreement with the working group improving the conditions of the Churchyard overall. As part of the works to take place, restoration of the path was required. The Community Church Trust had confirmed that footfall along this path was likely to increase in the future as a result of their activities reinforcing the need for the restoration. The working group would be fund raising and as part of this were seeking a grant from the Parish Council.

Resolved That North Hill Parish Council award their grants in December every year. The clerk would forward an application form to Jane for completion. The Grant application process would be placed on North Hill Parish Council website and facebook page.

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4. To receive and approve the minutes of 2nd October 2023:

Resolved That subject to the amendment of page 19, item 7.10 “land” should state “lane” and page 20, item 14 “Daniels” should state “Daniells” the minutes of the meeting of North Hill Parish Council held on the 2nd October 2023 was confirmed as an accurate record with all Councillors in favour and signed by the Chairman.

One member of the public, Jane Terry left the room.

5. Any matters arising from the past minutes not on the current agenda:

Councillor R. Randall stated that he would like to purchase some additional clips to re secure the speed sign as this had been tampered with. There was also an app that accompanied the sign where all speeding data could be published to the public.

Resolved That Cllr R. Randall could purchase the required clips.

6. To consider planning applications received from Cornwall Council by the date of this meeting:

6.1 PA23/08033 – Sorrento, Coads Green, Launceston, PL15 7LY - Non material amendment in relation to Decision Notice PA23/04460 dated 11/08/2023 – North Hill Parish Council agreed a previous site visit had taken place with comments submitted and the application approved. The amendments were not material therefore they continued to approve the application.

6.2 PA23/06505 – Tolcarne Barn, Trebartha Estate, Launceston - Demolition of blockwork stable building and construction of timber frame, cedar clad domestic annex with sedum roof and triple glazing. Annex to include single bedroom, shower room and open living space with kitchen – It was proposed by Cllr D. Daniells, seconded by Cllr R. Hudson with all in favour of no objection to the application and that the proposal would be an upgrade on the existing building.

6.3 PA23/03147 – The Stables, North Hill, Launceston – Noted for information only that the appeal was dismissed.

7. To review correspondence and agree responses required:

7.1 To obtain information from PCSO Mike Dodd in relation to CSW:

Previously discussed in Item 3, public session.

7.2 To consider the purchase of a defibrillator following Duchy Defibrillator demonstration:

A brief discussion was held regarding the option of using the old telephone box as a power supply source, the advantages and disadvantages of both packages was discussed also the options of locating an appropriate location.

Resolved That the full package be purchased this was proposed and agreed Cllr S. Sandercock, 2nd Cllr B. Ruby with all in favour. The clerk would forward the flyers to Cllr S. Sandercock for distribution with a deadline date prior to the December meeting and list again on the December meeting to discuss potential locations.

7.3 To discuss the tree planting to take place in November with support from Coads Green pupils:

The clerk reported that the school had responded confirming they were happy to attend the event to support with the planting and could they have a confirmed date.

Resolved That The clerk would respond to Coads Green Primary School confirming the 22nd November 2023 10.00am to 12.00am. The event would be posted on facebook and the website. Refreshments would be available in the hall. Cllr R. Randall would purchase required spiral wraps and bamboo toppers as these had not been supplied with the saplings this year.

7.4 To provide feedback regarding the hedge cutting at Bathpool:

The feedback from Oliver Jones at Cornwall Highways was read to the meeting which reported that Highways would serve notice to cut as required and if this was not successful a formal Section 154

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notice would be served. One Councillor also shared that the signage had been knocked at the junction to Trebartha/Bastreet on the B3254.

Resolved That Cllr B. Ruby would forward further pictures to the clerk following an incident where a larger vehicle was unable to pass resulting in part of the wall being destroyed on the other side. The clerk would contact Highways for an update.

7.5 To consider / resolve four quotes received for the quarterly inspection of the play area:

Following a brief discussion regarding all four quotes an agreement was reached.

Resolved That It was proposed by Cllr R. Randall, 2nd Cllr R. Hudson that the clerk would contact Kompan to confirm North Hill Parish Council was in agreement to accept their quote.

7.6 To discuss hedges at Lynher Way, North Hill:

The branches on both sides of Lynher Way are overhanging the road.

Resolved That the clerk would contact Highways to raise this.

7.7 To consider / resolve the maintenance requirements on six identified locations of the footpaths:

There were six locations on the North Hill Parish footpaths identified as in need of repairs / minor maintenance. One location had a fallen tree, two broken style's and three with signage missing or broken.

Resolved That the clerk would contact Cornwall Council footpath maintenance to report the defects to include the fallen tree.

7.8 To consider / resolve the offer of the quote for emptying the parish dog bins:

It was confirmed that North Hill Parish Council pay for seven bins in total to be emptied. Agreed that the clerk would request a quote and item would be listed on the December Agenda.

8. Approval of the list of payments / receipts for October 2023 and to receive October 2023 bank statement:

8.1 Authorisations of expenses including salary:

8.2 £18.00 (Accounting, October) Agreed.

8.3 £650.00 (salary October) Agreed.

8.4 £43.64 (room rent / phone) Agreed.

8.5 £24.41 (Elan city door key) Agreed.

8.6 £950.00 (Martin Budge, Footpath Maintenance) Agreed.

8.7 £2.25 (postage, payment to clerk) Agreed.

8.8 £25.94 (ink, payment to clerk) Agreed.

8.9 £8.00 (bank charges, October) Agreed.

Resolved That all expenses were authorised proposed 1st Cllr R. Hudson, 2nd Cllr M. Stephens with all in favour to include an additional two payments not listed on the agenda as follows:

i) £151.19 (TEEC website hosting) Agreed.

ii) £160.00 (Martin Budge, grass cutting, graveyard) Agreed.

9. Receipts:

£619.90 (VAT claim rebate April-September 2023).

10. Bank Statement:

The bank statement as of 28th October 2023 was confirmed an accurate record at £23,404.91.

11. To review monthly budget reconciliation:

11.1 sent to Councillors for information –

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Cllr R. Randall informed the clerk that the totals for overall expenditure had not been updated and confirmed the figures otherwise he was in agreement. All in favour that the budget sheet was an accurate record.

12. To review monthly RAG:

12.1 RAG sheet sent to Councillors for information –

PCSO Dodd had now attended the meeting to inform regarding CSW, this was now ongoing dependent upon more volunteers. The Defibrillator was now in progress awaiting a specific location to be identified. The police had not responded regarding the War Memorial Railings, therefore this would remain on the RAG. Highways had been contacted regarding the recent difficulties at Uphill in Bathpool awaiting a response. Elan City had now been paid following receipt of a new cheque book.

13. To consider / resolve the potential repairs of the steps at the play area:

Councillor R. Randall confirmed that Kompan had assessed the steps as a moderate risk.

Resolved That the handyman would be asked to visit the steps and confirm what, if any repairs needed to take place.

14. Report from Cornwall Council Ward Member Councillor Parsons:

Councillor A. Parsons stated that there was a new hub site for multi use being located in the old Barclays Bank building in Launceston which would provide a variety of services. The next step was for Cornwall Council to identify a construction provider to complete the work. A local business had stepped in to keep the local swimming centre open for the next three years at a minimum. He recently attended a further full council meeting where the G7 legacy project for nature recovery received praise with £1.6 million invested across 42 projects in Cornwall. The 2024 World Heritage site conference was going to be hosted in Heartlands and the meeting encouraged members to promote participation in the budget consultation process. The deputy leader of the meeting informed the meeting that with a small exception, the proposed uplift would be funded by Government grants or the Shared Prosperity Fund grants also that written responses would be provided on the value of risk associated with the spaceport subsidy and how the Truro sports hub was funded. The deputy leader confirmed there was no proposal to sell Cornwall Newquay Airport. The meeting concluded with a push for funding to complete safety works on the A38 which was supported. Free school transport remained a contentious issue and Cornwall Council planned to continue with their 20mph highway schemes where communities wanted this. Finally, there had been more accidents at Plusha and Two Bridges and National Highways were being consistently consulted regarding this.

15. To review details for North Hill Parish Council Cemetery:

Further discussion took place regarding the ongoing workings and progress of the new cemetery.

Resolved That professional advice is required however more information needed to be obtained in the first instance to ensure the advice sought was fully cost effective. The clerk would establish if there was a local professional body that could be contacted.

16. Items for inclusion at the next meeting:

Resignation of one Councillor. Grant Applications. Potential location of Defibrillator.

17. Date and time of the next meeting:

Monday 4th December 2023.

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18. Close of business:

The meeting closed at 9.56pm.

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